

Report of the Director of People

External Funding Panel - 5 October 2016

COMMUNITY ACTION TRANSFORMATION FUND

Purpose:	For the Panel to decide upon applications to the fifth round of funding of the Community Action Transformation Fund it wishes to offer financial support.
Policy Framework:	Medium Term Financial Plan; <i>Sustainable Swansea – fit for the future</i>
Reason for Decision:	To decide on the fifth round of applications to the Fund.
Consultation:	Finance, Legal, Access to Services.
Recommendation(s):	It is recommended that: 1) The Panel decide which of the applications submitted to the fund it wishes to support. 2) The Panel decide on additional funding to allow for the scheduled sixth funding round and any allocation from this round over the £48,700 remaining of the original £300,000 allocated to the Community Action Transformation Fund.
Report Author:	Spencer Martin
Finance Officer:	Pini Patel
Legal Officer:	Wendy Parkin
Access to Services Officer:	Sherill Hopkins

1. Introduction

1.1 Background, Sustainable Swansea Fit For the Future

The scale of the financial, demographic and sustainability challenge requires the Council to adopt a radically different approach to:

- *The core purpose of the Council*
- *The transformation of services and the model of delivery*
- *Greater collaboration with other councils and local organisations, community groups and residents*

- *And, above all, sustainable solutions with prevention at the heart of this*

This ambition is set out in *Sustainable Swansea – fit for the future*.

1.2 A number of Budget Principles underpin Sustainable Swansea, two of which are particularly relevant to the Community Action Fund:

- **Different Models of Delivery:** options will assess service provision (cost and outcomes) against other delivery models including: collaboration, outsourcing, partnering, community action
- **Personal Responsibility:** action is required to change behaviour and to increase the number of people and communities helping themselves as part of our approach to sustainability

1.3 Sustainable Swansea has four workstreams to achieve the desired change, one of which is **New Models of Delivery**. Part of the New Models of Delivery workstream is the **Community Action** strand. The aims of this strand are to:

- Build community capacity for self help
- Use community assets to support local action
- Increase and support voluntary sector provision
- Increase co-production

1.4 The City and County of Swansea Agreed to set aside the sum of £300,000 to support the delivery of the aims of the Community Action strand of the Sustainable Swansea Project. In particular, funding will be aimed at proposals from community groups to:

- Develop proposals to run Council services locally and/or
- Facilitate the transfer of community assets

1.5 There is £48,700 of the original £300k fund remaining, If the Allocation for this round exceeds this amount further funds will have to be found to cover the deficit.

2. Principles Underlying the Fund

2.1 The Five underlying Principles of the fund are:

- 1) The Council will either reduce or withdraw from service provision across many current activities due to budget and hence service constraints.
- 2) The Council recognises the value of those services to the Community (either geographically or in the wider sense in terms of a user community), and wishes to encourage the continuation and development of those services through a different model delivered specifically by and through the Community.

- 3) The Council will not be able to support the cost of services going forward however delivered.(Unless they are directly commissioned or procured from the Community based provider)
- 4) The Council is willing to consider applications from interested parties who express an interest in continuing elements of service delivery which may or may not involve the use of current Council assets.
- 5) The Council will not retain any continuing liability for services or assets once transferred

3. Applications and Criteria

3.1 All applications should meet the principals and purposes listed above and can be used for (not exhaustive):

- Support to develop a business case expanding levels of community action, and/or providing a community based model of service delivery
- Funding for a local community engagement exercise to ascertain and develop levels of community involvement and engagement for community led services
- Support the development of co-produced services with the community and voluntary sector
- Work to set up a community trust to provide a community based service
- Training local people to run services or manage a facility, resulting in the Council withdrawing resources over time, or transferring assets.
- Evidenced costs in developing a business plan for future service delivery including market research, accountancy and legal costs.
- Potential initial set up costs, including engagement, training, capacity building.
- Support for professional advice
- It is anticipated a majority of supported projects will be based on revenue funding, however capital funding will be considered if the expenditure can demonstrate a long term saving or that an innovative project can be developed with some investment in capital expenditure.

3.2 The Fund will complement existing initiatives, but will also be used for a variety of projects , rather than simply being additional money to support existing services. In other words, innovative bids which offer new solutions and build on community action.

3.3 One deferred and four new applications have been received by the closing date for the fifth round of the fund on 26th August 2016.

1. Whitehead Ross Consulting Ltd – Youth Club provision at two sites, Clydach and Pontarddulais (deferred from Round 3 to allow for the completion of a review into CCS Youth Services)
2. Llanrhidian Community Council – Site at Graig Y Coed, 11 acres comprising rugby pitch, football pitch, pavilion and associated surrounding land
3. Parc Y Werin Bowling Association – The two bowling greens at Parc Y Werin, Gorseinon

4. Morriston Tabernacle Congregation Building Trust – Clock Maintenance, Tabernacle Chapel Morriston.
 5. Sacred Heart Mother and Toddler Group – Rent and equipment Costs
- 3.4 Round 5 Applications are summarised in **Appendix A** – Each individual application is summarised against eligibility and project criteria in **Appendices B1-B5**, full application packs will be available for review prior to and at the meeting.

4. Equality & Engagement Implications

- 4.1 Equality Impact Assessments will be undertaken as appropriate on any decisions made at the panel.

5. Financial Implications

- 5.1 The Community Action Transformation fund has a pot of £300,000 to distribute over the initial six scheduled rounds – Allocation to date totals £251,301, leaving a maximum £48,699 to allocate in round five. If funds are allocated in this round over the amount remaining further funds will need to be provided for to allow for this overspend and allow for the sixth round to go ahead. The total amount of approved applications will be noted in preparation for any future rounds.

6. Legal Implications

- 6.1 The External Funding Panel is a Decision making panel as ratified by Cabinet at its meeting of 18th November 2014.
- 6.2 Any grant awarded will require a contract to be entered into between the applicants and the Council to which both parties will be legally bound.

Background Papers: None.

Appendices:

A - List of Applications – Round 5 – Community Action Transformation Fund.
B1-B5 - Individual applications summarised against eligibility and project criteria.

APPENDIX A

Community Action Transformation Fund

Round 5 October 2016

No	Group	Proposal Synopsis	Amount
01	Whitehead-Ross Educating and Consulting Limited	<p>This Application was deferred from the September 2016 meeting to allow for a review of youth services.</p> <p>WREC is proposing to take on the management and delivery of two satellite youth clubs in order to help sustain the future of youth clubs in both Clydach and Pontarddulais. The proposal would see two evening sessions over 50 weeks, with a weekly session in both Clydach and Pontarddulais.</p> <p>Estimated (by Applicant) saving to CCS: £1,002.68 saving in Year 1 (despite extended weeks of opening and addition of outdoor pursuit camps) £26,857 saving in Year 2</p>	£25,854
02	Llanrhidian Higher Community Council	<p>Site at Graig Y Coed, 11 acres comprising Rugby Pitch, Football Pitch, Pavilion and Associated land</p> <p>Estimated (by CCS) saving to CCS: £12,000 per annum</p>	£35,000
03	Parc Y Werin Bowling Association	<p>The Association has been formed by 5 resident clubs to run and maintain the two bowling greens in Parc Y Werin, Gorseinon.</p> <p>Estimated (by Applicant) saving to CCS: £16,000</p>	£21,490
04	Morrison Tabernacle Congregation Building Trust – Clock	<p>The City and County of Swansea and its predecessors in time have been maintaining a number of clocks on Council and privately owned properties since the turn of the century. The public clocks maintenance contract has been awarded and run by Astra</p>	£6,276

		<p>Clock Repairs for the past 30 years. However, as part of review and saving targets driven by Sustainable Swansea, the contract has now been reviewed in order to provide financial saving opportunities for the Council. The Council will now look to pass back the responsibility to the individual owners in order for them to maintain and keep the clocks wound</p> <p>The Grant will allow Tabernacle Chapel to service the clock, Clear Weeds affecting the mechanism and provide training in its maintenance.</p> <p>Estimated (by Applicant) saving to CCS: the cost for an annual winding contract is in the region of £2,000 - £3,000 per year</p>	
05	Sacred Heart Mother and Toddler Group	<p>Costs associated with the group, including rent and equipment.</p> <p>Estimated (by Applicant) saving to CCS: Not Identified</p>	£2,000
	TOTAL REQUESTED		£90,620

Appendix B1

Community Action Transformation Fund: Assessment Ticksheet

Organisation: Whitehead Ross Educating and Consulting Ltd

Grant Total: £25,854

Ref No: CATF 5 – 01

Contact Name: Mr Ian Whitehead Ross

Potential Saving to City and County of Swansea: Estimated (by Applicant)

£1,002.68 saving in Year 1 (despite extended weeks of opening and addition of outdoor pursuit camps) £26,857 saving in Year 2

Summary:

This Application was deferred from the September 2015 meeting, initially to allow for some further information (which was provided) and subsequently for a review of Youth Services within the City and County of Swansea.

In 2015 young people from across the city were given a chance to have their say on local authority budget proposals which would have seen larger 'Hub' youth clubs remaining while smaller 'satellite' clubs would be closed in Clydach, Gendros, Pontarddulais, St Thomas, Rhossilli and Morryston

Closure of the youth clubs was originally proposed because the council's youth service was looking to move towards an approach which targets support to those young people who need support the most. Fortunately the local authority decided to keep these 'satellite' youth clubs open for the time being as the local authority looked at alternative ideas to save £81m over the next three years.

WREC is proposing to take on the management and delivery of two satellite youth clubs in order to help sustain the future of youth clubs in both Clydach and Pontarddulais. Our proposal would see two evening sessions over 50 weeks, with a weekly session in both Clydach and Pontarddulais. Existing local authority-delivered open access provision is currently only run over 39 weeks, leaving the school holidays without any diversionary activities for young people. In contrast this proposal would see clubs open for a full 50 weeks each year.

Delivered by approachable Youth Workers, the group offer open access provision one evening a week from 6:30pm - 8:30pm incorporating opportunities for young people to participate in structured activities and

access information , advice and guidance , along with a variety of accreditation to raise skills.

Following the application submission Youth Club provision became the subject of a mini commissioning review, during which time the clubs have been mothballed. The review has recently been completed.

Eligibility

• Established Charitable or voluntary organisations or those with charitable objectives, is properly constituted and has requisite Equality, Green, Vulnerable Adults and Childrens Policies	✓
• New organisations which require 'seed funding' to start a service for which there is demonstrable need and is working towards Constitution and requisite policies	✓
• A Community Council	N/A
• Proposal will provide an existing service in an innovative way or a new innovative service for which there is a demonstrable need	✓
• Has the applicant been working with and supported by the City and County of Swansea Department with the responsibility for the asset under question	✓
• Does the proposal save the City & County of Swansea money? Can this saving be easily identified in council budgets and easily tracked by the External Funding Panel	✓
ELIGIBLE	YES

Assessment

Finances

Expenditure	£
2 x Youth Workers (774 hours) - £12 per hour 1 x Project Coordinator (288 hours) - £22.91 per hour Includes On-costs (15% National Insurance + 2% Pension)	£18,588.96
Staff training (Archery GB Instructor Award and Leading Athletics Workshop - Welsh Athletics)	£850.00
Sports Equipment	£1,551.00
Resources for sessions	£600.00
Overnight Outdoor Pursuit Residentials (activity centre, meals and minibus hire: 30 young people)	£4,950.00
Qualifications and accreditation costs (50 qualifications)	£1,200.00
Venue Hire (£15 per hour x 472 hours)	£4,080.00
Governing Body affiliation fees (GB Archery)	£250.00
DBS Check	£54.00
Staff Travel	£1,200.00

Staff Mobile (£12 per month)	£216.00
Central Costs (Insurance, accounting and office contribution)	£2,500.00
Total Expenditure (a)	£35,539.96
Income (include status - Secured, Awaiting Decision or still to be raised)	
Sport Wales Development Grant (awaiting decision)	£10,185.64
Total Income (b)	£10,185.64
Total Amount to be met by CATF grant (a-b)	*£25,854.32

RECOMMENDATION	Refuse - for reasons outlined in the comments of supporting department
All applications will be assessed against the same criteria and applicants will be required where appropriate, to demonstrate:	<u>Comments</u>
<ul style="list-style-type: none"> That the funding will support the provision of a local service to the residents of Swansea 	Yes – Specifically the youth of Clydach and Pontarddulais areas of the City
<ul style="list-style-type: none"> The need and community support for the project proposal is demonstrated 	Both clubs have been dormant for some time, however the group estimate that 100 sessions will be delivered, with 800 total contacts. 30 young people will attend overnight retreats and 30 young people will achieve City and Guilds Level 1 introductory award in Employability skills.
<ul style="list-style-type: none"> Comments of Supporting Department 	<p>Gavin Evans – Youth Services Manager</p> <p>Since the original application of this bid several significant changes have taken place. Youth Club provision has seen a budget reduction of 80k and a mini commissioning review of the Youth Club provision. The result of this review has meant that the clubs in Pontarddulais and Clydach will not re-open.</p>

	<p>As this means that the council is no longer directing funding into those two clubs, it means that the financial saving upon which the bid is based no longer exists. The mini commissioning review has therefore unfortunately concluded that from a purely financial perspective, the bid can no longer be supported.</p>
<ul style="list-style-type: none"> • Value for money 	<p>The bid offers to run more services for a lesser amount than previous spend on the clubs – however as the clubs are no longer running there is no longer a saving to the authority.</p>
<ul style="list-style-type: none"> • Sustainability of Proposal in the longer term. 	<p>The applicant is confident the business model for the clubs is sustainable in the longer term</p>
<ul style="list-style-type: none"> • Acceptable Monitoring and Evaluating proposals 	<p>The proposed monitoring and evaluation processes are acceptable.</p>

Appendix B2

Community Action Transformation Fund: Assessment Ticksheet

Organisation: Llanrhidian Higher Community Council

Grant Total: £35,000

Ref No: CATF 5 – 02

Contact Name: Mr Jeremy Parkhouse – Clerk to the Council

Potential Saving to City and County of Swansea: £12,000 per annum.

Summary:

Llanrhidian Higher Community Council is seeking to receive the whole site at Graig Y Coed, Penclawdd as an asset transfer from the City and County of Swansea.

The site comprises of a rugby pitch, a football pitch, pavilion and a large amount of land surrounding the site. The Community Council has requested that the whole 11 acre site be transferred subject to discussions regarding the final transfer.

At present, the site is maintained by the City and County of Swansea who prepare and mark the pitches, maintain the equipment within the pavilion and cut the grass areas surrounding the site.

Penclawdd RFC and Penclawdd AFC have self-managed the pitches for a number of years. This has saved funds for the City and County of Swansea as there is no requirement to have a staff member on site for games.

The Community Council is seeking a long term lease to manage the site and keep the facilities open and available for the local community.

Eligibility

<ul style="list-style-type: none">Established Charitable or voluntary organisations or those with charitable objectives, is properly constituted and has requisite Equality, Green, Vulnerable Adults and Childrens Policies	N/A
<ul style="list-style-type: none">New organisations which require 'seed funding' to start a service for which there is demonstrable need and is working towards Constitution and requisite policies	✓
<ul style="list-style-type: none">A Community Council	✓
<ul style="list-style-type: none">Proposal will provide an existing service in an innovative	

way or a new innovative service for which there is a demonstrable need	✓
• Has the applicant been working with and supported by the City and County of Swansea Department with the responsibility for the asset under question .	✓
• Does the proposal save the City & County of Swansea money? Can this saving be easily identified in council budgets and easily tracked by the External Funding Panel	✓
ELIGIBLE	Yes

Assessment

Finances

Expenditure	£
Ground Maintenance – Year 1	10,000
Ground Maintenance – Year 2	10,000
Ground Maintenance – Year 3	10,000
Insurance Costs – Year 1	300
Insurance Costs – Year 2	300
Insurance Costs – Year 3	300
Pavilion Maintenance – Year 1	£1,700
Pavilion Maintenance – Year 2	£1,700
Pavilion Maintenance – Year 3	£1,700
Total Expenditure (a)	£36,000
Income (include status - Secured, Awaiting Decision or still to be raised)	
Penclawdd RFC Seniors & Juniors	500
Penclawdd AFC Seniors & Juniors	500
Total Income (b)	£1,000
Total Amount to be met by CATF grant (a-b)	*£35,000

RECOMMENDATION	Support – to the amount of £23,800 as per the comments of Departmental Officers
All applications will be assessed against the same criteria and applicants will be required where appropriate, to demonstrate:	<u>Comments</u>
<ul style="list-style-type: none"> That the funding will support the provision of a local service to the residents of Swansea 	The facility is currently used by the teams of Penclawdd RFC and Penclawdd AFC
<ul style="list-style-type: none"> The need and community support for the project proposal is demonstrated 	Penclawdd AFC have 2 senior sides (40 players) and a number of junior sides (approx. 180 children). Penclawdd RFC has 2 senior sides (140 registered players) and junior teams comprising of approx. 120 players.
<ul style="list-style-type: none"> Comments of Supporting Department 	<p>Ian Beynon - Culture and Recreation Supportive of this application as the CC wish to take on a full lease of the site which will result in a saving to the Authority. I would suggest a sliding scale of support over the 3 years so that the applicant is preparing to take on full responsibility by year 4. Therefore suggest the following;</p> <p>Grounds maintenance: Y1 £10k; Y2 £7.5k; Y3 £5k – total £22.5k Insurance: Y1 £300; Y2 £200; Y3 £100 – total £600 Pavilion maintenance: Y1 £1,700; Y2 £1,200; Y3 £800 – total £3,700</p> <p>Expenditure based on 3 years, Income only based on 1? Would suggest income should be £3,000</p> <p>Original request £35k, suggest support of £23,800</p>
<ul style="list-style-type: none"> Value for money 	At present, the site is maintained by the City and County of Swansea who prepare and mark the pitches, maintain the equipment within the pavilion and cut the grass areas surrounding the

	<p>site.</p> <p>The Community Council anticipate that savings will be made on the following: -</p> <ul style="list-style-type: none"> • Maintenance, cutting and marking of the rugby pitch; • Maintenance, cutting and marking of the football pitch; • Maintenance of the pavilion, i.e. boiler, showers etc.; • Insurance of the site, including the pavilion; • Grass cutting and maintenance of the land surrounding the sports pitches; • Maintenance of public footpaths within the site. <p>The proposals would save all of the above. The department anticipate that they spend approximately £10,000 per annum maintaining the pitches and grass verges. Plus additional funding of approximately £2,000 per annum for the insurance and maintenance of the pavilion. Therefore, long term there would be a direct saving to the City and County of Swansea.</p>
<ul style="list-style-type: none"> • Sustainability of Proposal in the longer term. 	<p>Initially obtaining funding via the Community Transfer fund would enable the Community Council to take over the lease of the facility. In future years the Council precept will have to rise in order to keep pace with the ongoing maintenance costs. Furthermore, the clubs that regularly use the facilities will have to pay an annual fee. In respect of the other facilities of the Council, this is currently £300 per annum for senior clubs and £200 per annum for junior clubs.</p> <p>The ongoing strategy will be to continue in this manner for the foreseeable future.</p>
<ul style="list-style-type: none"> • Acceptable Monitoring and Evaluating proposals 	<p>Yes - The Community Council intends purchasing software in order to monitor pitch bookings. This will provide the Council with definite details regarding usage.</p> <p>The success of the project will be a continuation of the current usage and attracting many more from within the community to use the facility.</p>

Appendix B3

Community Action Transformation Fund: Assessment Ticksheet

Organisation: Parc Y Werin Bowling Association

Grant Total: £21, 490

Ref No: CATF 5 – 03

Contact Name: John Phillips

Potential Saving to City and County of Swansea: £16,000

Summary:

This application is being made by Parc Y Werin Bowling Association, the association is made up of five member clubs who have joined together to form the association, the clubs are; Garden Village Bowls Club, Gorseinon Bowls Club, New Lodge Bowls Club, New Lodge Ladies Bowls Club and St Catherine's Bowls Club who play on the two bowling greens at Parc Y Werin Gorseinon.

On the 1st April 2016 due to budget cuts the bowling green running and maintenance was taken over by the association and its members, this was as a result of budget cuts to the local authority which meant that they were no longer able to provide the service.

This has allowed the association to keep both greens open and available to club members and also to the general public through casual bowling.

During the past year officers of the association have met regularly with officers of the C&C of S to agree a lease for the greens at Parc Y Werin, Gorseinon and this will be in place for the start of the 2017 season.

The experience that gained so far this year whilst maintaining the two greens has given the association an opportunity to assess what is required to improve the greens and has been invaluable in helping the association submit this application by gaining the knowledge of what equipment and materials are required to maintain the upkeep of the greens.

If successful, the association would use the grant funding gained to continue to improve the playing surfaces of the two greens for continued use by club members and members of the public and would hope to attract both county and national championship fixtures to Gorseinon.

Eligibility

<ul style="list-style-type: none"> Established Charitable or voluntary organisations or those with charitable objectives, is properly constituted and has requisite Equality, Green, Vulnerable Adults and Childrens Policies 	<p style="text-align: center;">✓</p> <p style="text-align: center;">New Association formed from existing clubs with requisite policies</p>
<ul style="list-style-type: none"> New organisations which require 'seed funding' to start a service for which there is demonstrable need and is working towards Constitution and requisite policies 	<p style="text-align: center;">✓</p> <p style="text-align: center;">member groups have Policies – to be developed for association</p>
<ul style="list-style-type: none"> A Community Council 	N/A
<ul style="list-style-type: none"> Proposal will provide an existing service in an innovative way or a new innovative service for which there is a demonstrable need 	✓
<ul style="list-style-type: none"> Has the applicant been working with and supported by the City and County of Swansea Department with the responsibility for the asset under question. 	✓
<ul style="list-style-type: none"> Does the proposal save the City & County of Swansea money? Can this saving be easily identified in council budgets and easily tracked by the External Funding Panel 	✓
ELIGIBLE	Yes

Assessment

Finances

Expenditure	£
Year one maintenance for two greens	£14500.00
Legal Fees	£ 400.00
Annual Servicing of equipment	£ 350.00
Hayter Harrier small mower	£ 450.00
Echo ECGT220ES Strimmer	£ 229.99
Makita leaf Blower	£ 229.99
Big Dewie Switch Stick	£ 78.00
6ft Drag Brush	£ 145.00
45kg Broadcast Spreader	£ 210.00
36 inch Lawn Lute	£ 99.00
39 inch Roller squeegee	£ 198.00
Sportsmark Green Roller	£ 1100.00
Loose fill rubber ditch lining	£ 800.00
Artificial Grass Ditch Facing	£ 2400.00
Adhesive	£ 300.00

Total Expenditure (a)	£21,490
Income (include status - Secured, Awaiting Decision or still to be raised)	
Grant from Gorseinon Town Council (received)	£ 750.00
Income from member 2016 season (received)	£3400.00
Income from casual bowlers	£ 100.00
Total Income (b)	£4250.00
Total Amount to be met by CATF grant (a-b)	*£17239.98

RECOMMENDATION	Support – to the amount of £11,240. As per comments of Department Officers
All applications will be assessed against the same criteria and applicants will be required where appropriate, to demonstrate:	<u>Comments</u>
<ul style="list-style-type: none"> That the funding will support the provision of a local service to the residents of Swansea 	Yes – There are five member clubs using the facilities
<ul style="list-style-type: none"> The need and community support for the project proposal is demonstrated 	<p>The current membership of the association is approximately eighty people of both sexes and all ages from 12 to 82 who use the green regularly, in addition to this the greens are available to members of the public for casual bowling sessions, to help foster the game of bowls we are putting in place a series of free taster afternoons to give local residents an opportunity to try the game of bowls in the hope that they will take up the sport, to support us in this we have trained coaches and child protection officers available at each session to offer friendly advice to adults and children who wish to try the game.</p> <p>A new school is proposed for land adjacent to the bowling greens and we plan to link up with the school and speak to the head-teacher with the aim of involving school pupils in free coaching sessions that are available. We have also recently forged a link with the Friends of Parc Y Werin who are assisting us with publicity for our events.</p>
<ul style="list-style-type: none"> Comments of Supporting 	<u>Ian Beynon – Culture and Recreation</u> Supportive of this application as it demonstrates

<p>Department</p>	<p>that the clubs are willing to work together and prepared to take on maintenance, with the additional benefit of undertaking the necessary improvement works to secure the long-term use of the green. The application does identify savings to the Council but the costs of greens maintenance are based on a previous specification. Current specification will reduce this cost by £6,000.</p> <p>Therefore suggest reducing grant by £6,000 to £11,239.98</p>
<ul style="list-style-type: none"> • Value for money 	<p>The two greens at Parc Y Werin were maintained by the C&C of S Parks Dept. until the 1st April this year since that date members of the association with guidance from the parks department, have taken over the day to day maintenance of the greens. All of the routine maintenance tasks set out in the authorities hand over document such as grass cutting and watering is carried out by members of the association, to facilitate this member of the association attended a course held by the Institute of Groundsman-ship the people concerned received training in all aspects of green-keeping and the safe use of equipment and machinery. Each member received a certificate of competency in the use of the machinery.</p> <p>Since the association has taken over the upkeep of the greens this has provided an initial saving in the first year of £14500 to the authority, in addition to this members of the association have carried out repairs to the timber banks of green number 2 with materials supplied by the authority, this has resulted in an initial saving of hundreds of pounds in labour cost.</p>
<ul style="list-style-type: none"> • Sustainability of Proposal in the longer term. 	<p>The future financial stability of the association will be sustained through membership fees, green fees collected from casual users, donations from the Town Council and sponsorship, without the support of this C&C of S members face a substantial increase in annual membership fees and this could be detrimental to the association's aims of making bowls accessible to all. To offset this, the association is seeking partners who will work with us to allow this activity to continue in Gorseinon.</p>
<ul style="list-style-type: none"> • Acceptable Monitoring and 	<p>The WBA and WLBA recognise that popularity of bowls is currently in decline with a number of local</p>

Evaluating proposals	clubs going out of existence during the past few years, the success of the scheme will be judged not only by arresting this decline but by increasing participation in bowling at Parc Y Werin and also increasing club memberships. A review of progress will be taken at the end of the 2017 season.
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Appendix B4

Community Action Transformation Fund: Assessment Ticksheet

Organisation: Morryston Tabernacle Congregation Building Trust

Grant Total: £6,276

Ref No: CATF 5 – 04

Contact Name: Huw Tregellis Williams

Potential Saving to City and County of Swansea: £2 to 3,000 per annum.

Summary:





The City and County of Swansea and its predecessors in time have been maintaining a number of clocks on Council and privately owned properties since the turn of the 20th Century. Historically, there has always been an assumption that the Local Authority had an obligation under the Public Health Act to provide public clocks throughout the City. However, upon review and consultation with our legal department it has become apparent that the legislation is discretionary and was originally designed to provide local authorities with powers in order to erect new time pieces on both Council and privately owned buildings, where they deemed them necessary.

The public clocks maintenance contract has been awarded and run by Astra Clock Repairs for the past 30 years. However, as part of review and saving targets driven by Sustainable Swansea, the contract has now been reviewed in order to provide financial saving opportunities for the Council. The Council will now look to pass back the responsibility to the individual owners in order for them to maintain and keep the clocks wound.

However, it has been suggested that assistance could potentially be made available to the various Churches for the 1st year of the handover to allow them sufficient time to raise further financial support going forward. Unfortunately, most of the time pieces located on the various Church buildings are driven manually and are therefore more expensive to maintain and keep wound. The cost for an annual winding contract is in the region of £2,000 - £3,000 per year.

The Grant will allow Tabernacle Church to service the clock and remove invasive plant growth that is preventing the electrification of the clock from working effectively.

Eligibility

<ul style="list-style-type: none"> Established Charitable or voluntary organisations or those with charitable objectives, is properly constituted and has requisite Equality, Green, Vulnerable Adults and Childrens Policies 	 Church Trust
<ul style="list-style-type: none"> New organisations which require 'seed funding' to start a service for which there is demonstrable need and is working towards Constitution and requisite policies 	N/A
<ul style="list-style-type: none"> A Community Council 	N/A
<ul style="list-style-type: none"> Proposal will provide an existing service in an innovative way or a new innovative service for which there is a demonstrable need 	
<ul style="list-style-type: none"> Has the applicant been working with and supported by the City and County of Swansea Department with the responsibility for the asset under question . 	
<ul style="list-style-type: none"> Does the proposal save the City & County of Swansea money? Can this saving be easily identified in council budgets and easily tracked by the External Funding Panel 	
ELIGIBLE	Yes

Assessment

Finance

Expenditure	£
Electrification and Restoration of Clock – Smith of Derby	3,962
Electrical Works to achieve above	507
Annual Service (£194 x 3)	582
Remove Buddleia From workings – Quote from Heritage Stone Access Ltd	1,225
Total Expenditure (a)	£6,276
Income (include status - Secured, Awaiting Decision or still to be raised)	
Total Income (b)	£
Total Amount to be met by CATF grant (a-b)	*£6,276

RECOMMENDATION	Support - £6,276
All applications will be assessed against the same criteria and applicants will be required where appropriate, to demonstrate:	<u>Comments</u>
<ul style="list-style-type: none"> That the funding will support the 	Yes – it is a service the Council has supplied since the turn of the 20 th century

provision of a local service to the residents of Swansea	
<ul style="list-style-type: none"> The need and community support for the project proposal is demonstrated 	The Clocks are a community focus
<ul style="list-style-type: none"> Comments of Supporting Department 	<p>Alex O'Brien – Estates.</p> <ul style="list-style-type: none"> Principle is sound - a grant will facilitate the release of a long term service provision commitment.
<ul style="list-style-type: none"> Value for money 	<p>The service transfer is estimated to save the City and County £2-3000 per annum per clock.</p> <p>The review of Public Clocks has enabled the Council to reduce the overall value of the contract from £20,100 p.a. to £6,000 p.a. although there is further scope to reduce the value of the contract. By passing back the responsibility to the individual owners and Churches it generates savings in perpetuity for the Council from both a management and financial perspective.</p>
<ul style="list-style-type: none"> Sustainability of Proposal in the longer term. 	The grant allows for electrification of the clock and initial cleaning and maintenance and 3 years annual service.
<ul style="list-style-type: none"> Acceptable Monitoring and Evaluating proposals 	The continuation of a service to the local community without intervention from the City and County of Swansea.

Appendix B5

Community Action Transformation Fund: Assessment Ticksheet

Organisation: Sacred Heart Mother and Toddler Group

Grant Total: £2,000

Ref No: CATF 5 – 05

Contact Name: Natasha Thomas

Potential Saving to City and County of Swansea: Not identified in application.

Summary:

The application is for equipment and a contribution towards rent for a new mother and toddler group formed in the Sacred Heart Centre in Morriston.

Eligibility

<ul style="list-style-type: none">Established Charitable or voluntary organisations or those with charitable objectives, is properly constituted and has requisite Equality, Green, Vulnerable Adults and Childrens Policies	<p style="text-align: center;">✓ New group formed from identified community need</p>
<ul style="list-style-type: none">New organisations which require 'seed funding' to start a service for which there is demonstrable need and is working towards Constitution and requisite policies	<p style="text-align: center;">✓ A new group</p>
<ul style="list-style-type: none">A Community Council	<p style="text-align: center;">N/A</p>
<ul style="list-style-type: none">Proposal will provide an existing service in an innovative way or a new innovative service for which there is a demonstrable need	<p style="text-align: center;">✗ - Not apparent</p>
<ul style="list-style-type: none">Has the applicant been working with and supported by the City and County of Swansea Department with the responsibility for the asset under question .	<p style="text-align: center;">✗ - None identified</p>

<ul style="list-style-type: none"> Does the proposal save the City & County of Swansea money?. Can this saving be easily identified in council budgets and easily tracked by the External Funding Panel 	<p>✘ Ineligible for CATF based on the fact there is no financial saving for the authority. There is no transfer of asset or service involved in the application and there is no supporting department.</p>
ELIGIBLE	No

Assessment Not Applicable

Finances

Expenditure	£
Total Expenditure (a)	£
Income (include status - Secured, Awaiting Decision or still to be raised)	
Total Income (b)	£
Total Amount to be met by CATF grant (a-b)	*£

RECOMMENDATION	Ineligible - Refuse
All applications will be assessed against the same criteria and applicants will be required where appropriate, to demonstrate:	<u>Comments</u>
<ul style="list-style-type: none"> That the funding will support the provision of a local service to the residents of Swansea 	
<ul style="list-style-type: none"> The need and community support for the project proposal is demonstrated 	
<ul style="list-style-type: none"> Comments of Supporting Department 	
<ul style="list-style-type: none"> Value for money 	
<ul style="list-style-type: none"> Sustainability of Proposal in the longer term. 	
<ul style="list-style-type: none"> Acceptable Monitoring and Evaluating proposals 	